

# APA—Administrative Professional Association

## Your membership is important!

APA members, as a collective whole, provide the strength needed to communicate concerns, develop solutions, as well as explore policies and benefits with University administration. We are only as effective as we are strong—your membership counts!

APA members are proud to provide the support, knowledge, and expertise that makes Western Michigan University a great institution to both receive an education and to be employed. As an APA member, you may take pride in the fact our organization works hard to provide an environment where the value of all Western employees is acknowledged and recognized.

Membership with APA provides opportunities for leadership outside your job parameters through appointed committees. APA also represents professional, technical, and administrative staff on University boards and committees.

## Friends of APA

Friends of APA are new hires or transfer that are new to the University or new to exempt status at WMU. During the current membership year, Friends of APA will receive all APA communications and can attend APA events. At any time, they can become a member, and receive member benefits, by payment of their membership dues.

For more information on APA  
visit us online at  
[www.wmich.edu/apa](http://www.wmich.edu/apa)

## Accomplishments

The following are examples of policies and benefits which have been developed or expanded based upon recommendations from the APA:

- Flex-time available year round
- Tuition discounts for staff and dependents
- Sick leave payoff
- Dependent care spending accounts
- Making a Difference Award
- Campus Employee Dispute Resolution Service (CEDRS)
- Scholarship for APA dependents
- Increase tuition eligibility from 6 to 8 hours

APA receives input on concerns and issues by periodically surveying all APA members. A major Work Life Satisfaction Survey will take place in Spring 2012 and will only be available to members. This information is then used as the basis for ongoing forums with the administration in developing solutions to issues vital to both the University and its employees.

## LEADERSHIP

### Officers

**President Julie Nemire**

The Graduate College  
7-8208

**Vice President Amy Seth**

Student Recreation Center  
7-3759

**Treasurer Faith Wicklund**

Miller Auditorium  
7-2310

**Corresponding Secretary Lynda Hunt**

Development Office  
7-8707

**Recording Secretary Sue Kohlert**

Sindicuse Health Center  
7-3282

**Past President Sue Oole**

Lee Honors College  
7-3233

## Membership Form

Please complete this membership form and return to :

**Faith Wicklund**  
**Miller Auditorium**  
**Mailstop 5344**  
**or fax to 7-2317**

### Membership Dues:

NEW  RENEWAL

*(please check one)*

1 year \$15.00 expires 12/31/12

2 years \$25.00 expires 12/31/13

### Payment may be made by:

*(please check one)*

Check enclosed payable to APA—Check Number \_\_\_\_\_

Payroll deduction employee # \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Department/Mailstop Code

\_\_\_\_\_  
Office Phone

\_\_\_\_\_  
E-mail address

\_\_\_\_\_  
Signature

### APA Scholarship Fund:

I would like to contribute to the APA Scholarship Funds. Please send me the form.

I want to get involved:

Please contact me





## **Mission Statement**

***The mission of the APA is to represent the interests and concerns of its members through effective communication with the administration, other employees, and students. The APA is committed to fostering professional development, recognition, and advancement of its members, and to developing positive relationships within APA and with the University community through professional and social functions.***

## **Administrative Professional Association**

Administrative Professional Association  
Western Michigan University  
Attn: Faith Wicklund MS 5344  
Kalamazoo, MI 49008

Now is the time to JOIN APA or renew your membership!  
<http://www.wmich.edu/apa/membership.html> for more information on your membership status.

**Strength  
Pride  
Leadership**

**ADMINISTRATIVE  
PROFESSIONAL  
ASSOCIATION**

WESTERN MICHIGAN UNIVERSITY